



Thames Ditton Infant School

Exclusion Policy 2025-2027

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Approved By: Safeguarding Committee/Co-Chair of Governors

Date Approved: Spring 2026

Next Review Date: Spring 2027

1. Aims

Thames Ditton Infant School aims to ensure that:

- The exclusions process is applied fairly and consistently
- The exclusions process is understood by governors, staff, parents and pupils as appropriate
- Pupils in school are safe and happy
- Pupils do not become NEET (not in education, employment or training)

2. Legislation and statutory guidance

It is Thames Ditton Infant school's policy to ensure the following Department for Education statutory guidance is fully followed in the event of any exclusion.

[Exclusion from maintained schools, academies and pupil referral units \(PRUs\) in England](#)

3. The decision to exclude

Only the head teacher can exclude a pupil from school. A permanent exclusion will be taken as a last resort.

Thames Ditton Infant School is aware that off-rolling is unlawful. Ofsted defines off-rolling as:

‘...the practice of removing a pupil from the school roll without a formal, permanent exclusion or by encouraging a parent to remove their child from the school roll, when the removal is primarily in the interests of the school rather than in the best interests of the pupil.’

We are committed to following all statutory procedures to ensure that every child receives an education in a safe and caring environment.

A decision to exclude a pupil will be taken only:

- In response to serious or persistent breaches of the school's behaviour policy, **and**
- If allowing the pupil to remain in school would seriously harm the education or welfare of others

Before deciding whether to exclude a pupil, either as a suspension or permanently, the head teacher will:

- Consider all the relevant facts and evidence, including whether the incident(s) leading to the exclusion were provoked
- Allow the pupil to give their version of events as appropriate
- Consider if the pupil has special educational needs and disabilities (SEND)

4. Links with other policies

This exclusions policy is linked to:

- Behaviour and Relationships Policy
- SEND policy and information